

FORMAL ORDERS – The Specifics

By

**Jennifer Parmalee
Chief Deputy Probate Register
Wayne County Probate Court**

I. INTRODUCTION -

- A. As indicated in the presentation and materials in the “Administrative and Procedural Updates”, over the past year, Wayne County Probate Court has gradually implemented the use of formal orders.
- B. These formal orders replace the Court’s prior “worksheets” and “dispositions” and rather are the SCAO form orders, or slightly modified versions specific to WCPC.
- C. Orders should no longer be presented for these matters as the court will be preparing and issuing the orders.
- D. Presented orders are still accepted in limited situations when directed by the judge, such as Orders presented under the 7-Day Rule and other complex and lengthy orders such as those adopting settlement agreements. Stipulations would still be presented, but the court may create its own order based upon the stipulation.

II. FORMAL ORDERS SPECIFICALLY IMPLEMENTED

- A. In this presentation we will specifically review these orders for:
 - a. General Orders that could be used in all probate case types
 - b. Trust and Civil (CZ) Matters
 - c. Mental Health Matters
 - d. Decedent Estates
 - e. Guardianships and Conservatorships (of minors, adults, and developmentally disabled individuals)

B. Review of Chart for Formal Orders

III. ADDITIONAL REMINDER REGARDING COURT-GENERATED DOCUMENTS

- A. The WCPC also prepares the following documents (and therefore proposed or drafts of these documents should not be submitted to the court):
 - a. Letters of Authority
 - b. Notice of Hearing
 - c. Certificate of Completion